

Vel Tech Multi Tech

Dr.Rangarajan Dr.Sakunthala Engineering College

An Autonomous Institution

SENSITIZATION, PREVENTION AND REDRESSAL OF SEXUAL HARASSMENT (SPARSH) COMMITTEE MEETING

Circular-01

Reference No: VTMT/SPARSH Meeting-Circular/ODD/2022-23/01 Date: 21.11.2022


The PoSH cell of our college will be organizing an awareness programme on 25.11.2022 from 10.00 AM to 11.30 AM

Event Name: International Day for the Elimination of violence against Women

Guest Speaker: Advocate Mrs. R. Raj Laksme

Venue: Lord Palani Murugan Hall of Fame


21/11/2022
Coordinator


Academic Coordinator
21/11/2022


21/11/2022
Principal

Copy to

1. All Notice boards
2. All Dept HODs
3. Office of the IQAC
4. Web Admin
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INSTITUTION'S
INNOVATION
COUNCIL
(Ministry of Skill Education)

IN ASSOCIATION WITH
SENSITIZATION, PREVENTION AND REDRESSAL OF SEXUAL HARASSMENT
SPARSH COMMITTEE

INTERNATIONAL DAY FOR THE ELIMINATION OF VIOLENCE AGAINST WOMEN-2022

THEME

Implementation of Sexual Harassment of Women at Workplace
(Prevention, Prohibition and Redressal) Act, 2013.

Chief Guest

Mrs.R.Raj Lakshme, B.A.B.L, M.L.M
Advocate, Madras High Court

DATE: 25.11.2022

TIME:
10.00 AM TO 10.30 AM

VENUE:
PSG ANSAL ENGINEERING COLLEGE





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SENSITIZATION, PREVENTION AND REDRESSAL OF SEXUAL HARASSMENT (SPARSH) COMMITTEE MEETING

ONE PAGE REPORT

International Day for the Elimination of violence against Women

Date: 25.11.2022

Timing: 10.00-11.30 AM

Venue: Lord Palani Murugan Hall of Fame

Guest Speaker: Advocate Mrs. R. Raj Lakshme

A discussion was had on the Sexual Harassment of Women in the Workplace Act of 2013. A practical demo has been done regarding sexual harassment. An interactive session was conducted with the students. The Guest spoke about different types of harassment, including physical, verbal, and sexual. The Guest also explained the difference between molestation, harassment, and sexual assaults

At the end of the program, the participants can be able to

- Understand the Sexual harassment Act-2013.
- Understand the history of vishakha Platforms
- Understand the safety provision of the act for Women in school, college, and workplace.
- Illustrated the Measures to prevent Sexual Harassment such as request for sexual favors, jokes that are sexual in nature.
- Case studies on sexual harassment were discussed
- Queries of the students & Faculty members were addressed.

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SENSITIZATION, PREVENTION AND REDRESSAL OF SEXUAL HARASSMENT (SPARSH) COMMITTEE MEETING

Circular-02

Reference No: VTMT/SPARSH Meeting-Agenda/EVEN/2022-23/02 Date: 17.02.2023

The 1st meeting of the PoSH cell for the even semester of the Academic year 2022-23, will be held on 21.02.2023 at 11.30 AM at M/E 111

Agenda

The following points are lined up for discussion

1. To discuss about the awareness programs for Academic year 2023-2024
2. To create awareness to the girl students admitted during the academic year 2022-2023 on sexual harassment can interfere with ones educational opportunity.
3. To discuss about the sexual harassments are caused mainly by close relatives
4. To discuss about the awareness on child sexual abuse and its impact in day-to-day life
5. To discuss about the importance of treatment in sexual abuse

 17/2/2023
CHAIRPERSON

Copy to

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2. Academic Coordinator
3. All Dept HoDs
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ACTION TAKEN REPORT of the SPARSH minutes Ref No: VTMT/ MINUTES/ EVEN/
2021-22/02 dated 18.02.2022

Sl. No	Points Discussed	Action taken
1.	The Chairperson discussed about the awareness on personal boundaries	The Student Counsellor addressed about personal boundaries among 2 nd year students on 22.02.2022
2.	The Chairperson discussed about the assertive communication in women	The Student Counsellor introduced the concepts and importance of assertive communication among 2 nd year students on 22.02.2022
3.	The Chairperson discussed about the body shaming and body positivity	The Student Counsellor discussed about body shaming and how it effects one's self esteem, also explained about the importance of body positivity among 1 st year students on 24.02.22
4.	The Chairperson discussed about the emotional balance and courage to face adverse situations	The Chairperson explained the advantages of facing difficult situations and importance of emotional balance
5.	The Chairperson discussed about the various grievances faced by the girl students while commuting in public transport	Students are asked to use ladies compartment while commuting

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Reference No: VTMT/SPARSH Meeting-Minutes/EVEN/2022-23/02 Date: 21.02.2023

Members Present:

Dr.Sharmila-Coordinator
Mrs.R.Nandhini-Member
Ms.C.S.Meera-Member
Ms.Sujatha-Student Counsellor
Ms.r.Priyanka-Student Member
Ms.Swetha-Student Member
Ms.V.Keerthana-Student Member
Mrs.Nithya Jenev-Member
Ms.N.Mahalaxmi-Member
Mrs.Vinothini- Member
Ms.Ranjane-Student member
Ms.R.B.Indhuja-Student Member
Ms.T.Sshivani-Student Member
Mrs.Sri Nandhini -Member
Mrs.V.Divya-Member
Dr.Padmavathi-Member
Ms.A.Taliya-Student Member
Ms.Lokhasri-Student Member
Ms.Thanushri- Student Member











Following points were discussed today:

Sl. No	Points Discussed	Responsibility
1.	The Chairperson discussed about the awareness programs for Academic year 2023-2024	All Committee Members
2.	The Chairperson discussed about the awareness to the girl students admitted during the academic year 2022-2023 on sexual harassment can interfere with ones educational opportunity.	Chairperson
3.	The Chairperson discussed about the sexual harassments are caused mainly by close relatives	Student Counsellor
4.	The Chairperson discussed about the awareness on child sexual abuse and its impact in day-to-day life	Student Counsellor
5.	The Chairperson discussed about the role of treatment in sexual abuse	Student Counsellor


21/2/2023
CHAIRPERSON

S.NO	Name / Dept	SPARSH (FACULTY) phone. NO	Signature
1.	J. Nithya Jenev / EEE/AP	8428717430	<u>ajg</u>
2.	S.Sri Nardhini Kowsalya / IT MTS-1995 / AP	9489856289	S.I. Nallak
3.	R. Nardhini / AP / EEE	9566212787	R. Nardhini
A	N. Mahalakshmi / AP / BNE	8807832910	N. Mary
5.	V. DIVYA / CSE / AP	9677144386	V. Divya
6.	C S MAMA / CIVIL / AP	9790794674	Mama 15/9/22
7.	A. VINOTHINI / BDE /	8681883244	A. Vinothini 11/1/22
8.	J.		
8.	Dr. padmavathi / SKH	9750529500	Dr. P. 1-7-

SPARSH (S&L club)

NO	Name	phone no	Signature
	Ranjaneer.P - EEE / final year (113119UG05046)	9361167945	
2.	A. Taliya (113121UG107107) - IT / 2 nd year	90808247101	
3.	R. Priyanka (113121UG104070) ECE / 2 nd year	9042234114	
4.	R.B. Rndhuja BME / IV th year (113119UG01025)	9500060283	
5	LOKHASRI.J CSE / III rd yr (113120UG03041)	7358438987	
6	Sneetha.P CSBS / I st year (113121UG09047)	8124614106	
7.	T. Shivani AIDS II nd year (113121UG08046)	9043359133	
8.	V. Keerthana CSBS III rd year (113120UG109013)	9042363886.	
9.)	Pranushree .S (AIDS) III rd yr 113120UG08047	7904968905	
10	Suyatha. Student Counsellor	-	

PREVENTION OF SEXUAL HARASSMENT CELL (PoSH Cell),
CENTRE FOR EMPOWERMENT OF WOMEN,
ANNA UNIVERSITY, CHENNAI-600025.



and

MEENAKSHI SUNDARARAJAN ENGINEERING COLLEGE,
KODAMBAKKAM, CHENNAI-600024.

Invites you for

ONE DAY PoSH AWARENESS PROGRAMME

Date: 11.03.2023 (SATURDAY)

Venue: Prof. KRS Centenary Seminar Hall, Meenakshi Sundararajan
Engineering College, Kodambakkam, Chennai-600 024.

- 9:30 am : Registration
- 10:00 am : Tamizhthaa Vaazhththu
- : Welcome Address - Dr. K. Premalatha
Director, PoSH Cell,
Anna University, Chennai-600025
- : About Centre for Empowerment of Women - Dr. G. R. Rajarajeswari
Director i/c, Centre for Empowerment
of Women, Anna University,
Chennai-600025
- : Chief Guest Address - Dr. K. S. Babai
Secretary
Meenakshi Sundararajan Engineering
College, Kodambakkam, Chennai
- : Presentation on "PoSH awareness for the teaching faculty members." - Mrs. Ramaharan
PoSH External ICC Member,
Anna University, Chennai-600025
- 1:00 pm : Lunch
- 2:00 pm : Interactive session on case study and discussion on PoSH - Dr.K.Premalatha & Mrs.Ramaharan
- 4:00 pm : Vote of Thanks
National Anthem



PREVENTION OF SEXUAL HARASSMENT CELL

Report on One day PoSH Awareness Programme

Committee formation

- **Chairperson/Director of PoSH cell:**

Senior most women of the institution in terms of association with college (not by age / Designation) who stays unbiased.

- **2nd Member** – women faculty
- **3rd member** – Male faculty
- **4th member** (external) – with legal background like Lawyer / member from NGO (with minimum 5 years association in NGO)
- 2 students can be included (they can be called only for students related enquiries)

Other points discussed:

- Committee members should have inherent quality to hold the post.
- Minimum 4 members to maximum 13 to 14 members can be in a committee for HEIs.
- Tenure of a committee is 3 years. If want same person can proceed, else new members can be reconstituted after 3 years.
- Every 90 days a meeting/workshop/awareness programme has to be conducted with record of minutes, necessary documents and photos. Annual report (with 3 quarterly reports) has to be submitted to Anna University through Courier.
- Make sure the availability of Pluck cards stating "Harassment free zone "or " Zero Tolerance " in the campus



- Every women employee irrespective of job nature or transgender who proved to be women can use PoSH Act.
- PoSH cell is vested with civil court.
- Every employee (both male and female) and students should be aware of PoSH cell of respective institution.
- PoSH awareness posters should be visible in notice boards.
- A unique contact number should be available for PoSH cell and insist the management for camera provision covering entire campus to parking.





PREVENTION OF SEXUAL HARASSMENT CELL (PoSH Cell),
CENTRE FOR EMPOWERMENT OF WOMEN
ANNA UNIVERSITY, CHENNAI-600025.



and
MEENAKSHI SUNDARARAJAN ENGINEERING COLLEGE,
KODAMBAKKAM, CHENNAI-600024.

ONE DAY PoSH AWARENESS PROGRAMME CERTIFICATE

*This is to certify that Dr. P. SHARMILA, ASSISTANT PROFESSOR from
VEL TECH MULTI TECH DT. RANGARAJAN DT. SAKUNTHALA ENGG. COLLEGE has
Participated in the One Day PoSH Awareness Programme held on 11th March 2023 at
Meenakshi Sundararajan Engineering College, Kodambakkam, Chennai-600 024.*



[Signature]
Dr. K. PREMALATHA
Director,
PoSH Cell, Anna University, Chennai.

[Signature]

Dr. K. S. BABAI
Secretary
Meenakshi Sundararajan Engineering College, Chennai.

