

Vel Tech Multi Tech

Dr.Rangarajan Dr.Sakunthala Engineering College

An Autonomous Institution

SENSITIZATION, PREVENTION AND REDRESSAL OF SEXUAL HARASSMENT (SPARSH) COMMITTEE MEETING

Circular-01

Reference No: VTMT/SPARSH Meeting-Agenda/ODD/2020-21/01 Date: 17.12.2020

The 1st meeting of the SPARSH Committee for the odd semester of the Academic year 2020-21, will be held on 24.12.2020 at 02.00 PM through online mode (zoom)

Agenda

The following points are lined up for discussion

- 1) To introduce new members of the committee.
- 2) To discuss about the any complaints received from students.
- 3) To discuss about the precautions to be taken in digital platforms.
- 4) To discuss about the awareness on Vishakha guidelines.
- 5) To discuss about the awareness on child sexual abuse and its impact in day-to-day life.


CHAIRPERSON

Copy to

1. Principal
2. Academic Coordinator
3. All Dept HODs
4. Office of the IQAC
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ACTION TAKEN REPORT of the SPARSH minutes Ref No: VTMT/ MINUTES/ EVEN/
2019-20/02 dated 08.01.2020

Sl. No	Points Discussed	Action taken
1.	The Chairperson discussed about the emotional balance and courage to face adverse situation	Awareness on emotional balance and courage to face difficult situation were discussed
2.	The Chairperson discussed to motivate the less fortunate in the community who are in trouble	Motivational sessions were given to the students
3.	The Chairperson discussed about the harassment on girl children	Interactive session was conducted about harassment on girl children among 1st year students on 10.01.2020
4.	The Chairperson discussed about the work-life balance of the women in today's scenario	Work-life balance of the women in professional and personal life were discussed on 10.01.2020
5.	The Chairperson discussed about the moral ethics and responsibilities of girl students in today's context and in the society	Moral ethics and responsibilities of the girl student were discussed

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Reference No: VTMT/SPARSH Meeting-Minutes/ODD/2020-21/01 Date: 24.12.2020

Members Present:


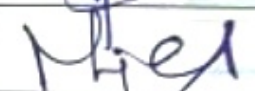
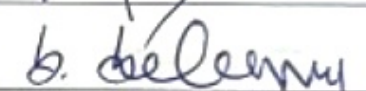

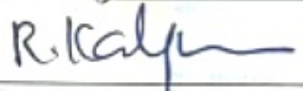
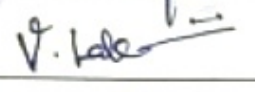
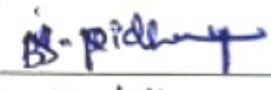
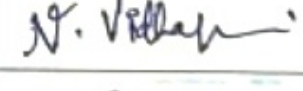
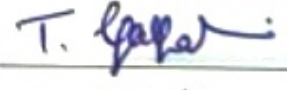
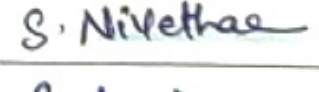

Dr.Deepthi Joseph-Chairperson Ms.P.Manjula- Convener Mrs.Selvanayaki-Member
Mrs.Akila-Member Mrs.R.Kalpana-Member Ms.V.Lakshmi- Student Member
Ms.B.S.Preethi- Student Member Ms.N.Vidyabarathi-Student Member Ms.T.Gayathri-Student Member
Ms.S.Nivetha-Student Member Ms.S.Pooja-Student Member

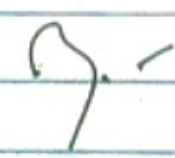
Following points were discussed today:

Sl. No	Points Discussed	Responsibility
1.	The Chairperson introduced the new members of the committee	Chairperson
2.	The Chairperson enquired about if any complaints are received from students	All Committee Members
3.	The Chairperson discussed about the awareness and precautions to be taken in digital platforms	All Committee Members
4.	The Chairperson discussed about the awareness on Vishakha guidelines	All Committee Members
5.	The Chairperson discussed about the awareness on child sexual abuse and its impact in day-to-day life.	All Committee Members


CHAIRPERSON

MEMBERS PRESENT

Sl.No	NAME	DESIGNATION & DEPT	SIGNATURE
1	Dr. Deepti Joseph	Chairperson	
2	Ms. P. Manjula	Convener	
3	Mrs. Selvanayaki	Member	
4	Mrs. S. Akila	Member	
5	Mrs. R. Kalpana	Member	
6	Ms. V. Lakshmi	Student Member	
7	Ms. B. S. Preethi	Student Member	
8	Ms. N. Vidyabarathi	Student Member	
9	Ms. T. Gayathri	Student Member	
10	Ms. S. Nivetha	Student Member	
11	Ms. S. Pooja	Student Member	



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SENSITIZATION, PREVENTION AND REDRESSAL OF SEXUAL HARASSMENT (SPARSH) COMMITTEE MEETING

Circular-02

Reference No: VTMT/SPARSH Meeting-Agenda/EVEN/2020-21/02 Date: 18.02.2021

The 1st meeting of the SPARSH Committee for the even semester of the Academic year 2020-21, will be held on 23.02.2021 at 02.00 PM through online mode (zoom)

Agenda

The following points are lined up for discussion

- 1) To discuss about the awareness on preventing gender based harassment
- 2) To discuss about the importance of self defence
- 3) To discuss about the laws that protects women and girls
- 4) To discuss about the initiatives to ensure safety by taking various measures and counselling
- 5) To conduct on the various awareness programs and activities to the students


CHAIRPERSON

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ACTION TAKEN REPORT of the SPARSH minutes Ref No: VTMT/ MINUTES/ ODD/
2020-21/01 dated 24.12.2020

Sl. No	Points Discussed	Action taken
1.	The Chairperson introduced the new members of the committee	General Greeting from the Chairperson to all new student members
2.	The Chairperson enquired about if any complaints are received from student	It was shared in the meeting that no incident and complaints regarding harassment has taken place in the campus during previous semester
3.	The Chairperson discussed about the awareness and precautions to be taken in digital platforms	Awareness on digital platform, pros and cons of digital platforms were given to students on 29.12.2020
4.	The Chairperson discussed about the awareness on Vishakha guidelines	Awareness on Vishakha guidelines given to students on 29.12.2020
5.	The Chairperson discussed about the awareness on child sexual abuse and its impact	Awareness on child sexual abuse, its impact and importance of treatment were discussed among 2 nd year students on 29.12.2020

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Reference No: VTMT/SPARSH Meeting-Minutes/EVEN/2020-21/02 Date: 23.02.2021

Members Present:


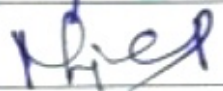
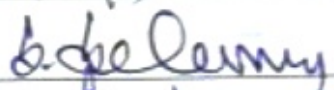

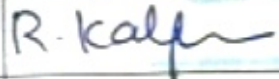
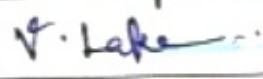
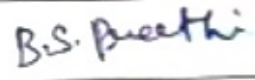
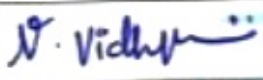
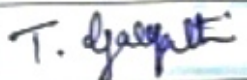
Dr.Deepti Joseph-Chairperson Ms.P.Manjula- Convener Mrs.Selvanayaki-Member
Mrs.Akila-Member Mrs.R.Kalpana-Member Ms.V.Lakshmi- Student Member
Ms.B.S.Preethi- Student Member Ms.N.Vidyabarathi-Student Member Ms.T.Gayathri-Student Member
Ms.S.Nivetha-Student Member Ms.S.Pooja-Student Member

Following points were discussed today:

Sl. No	Points Discussed	Responsibility
1.	The Chairperson discussed about the awareness on prevention gender based harassment	Chairperson and All Committee members
2.	The Chairperson discussed about the importance of self defence	Chairperson and All Committee members
3.	The Chairperson discussed about the laws that protects women and girls	All Committee members
4.	The Chairperson discussed about the initiatives to ensure safety by taking various measures and counselling	Chairperson and All Committee members
5.	The Chairperson discussed about the awareness programs and activities to the students for next academic year	Chairperson and All Committee members


CHAIRPERSON

MEMBERS PRESENT

Sl.No	NAME	DESIGNATION & DEPT	SIGNATURE
1	Dr. Deepti Joseph	Chairperson	
2	Ms. P. Manjula	Convener	
3	Mrs. Selvanayagi	Member	
	Mrs. Akila	Member	
	Mrs. R. Kalpana	Member	
6	Ms. V. Lakshmi	Student Member	
7	Ms. B. S. Preethi	Student Member	
8	Ms. N. Vidyabarathi	Student Member	
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